

Event Rental & Informational Packet

WELCOME

Thank you for your interest in hosting an event with us at Five Points Washington! We would be thrilled to be a part of your special occasion.

With our breathtaking performing arts center, exquisite banquet center and new outdoor patio, we can accommodate group sizes of 20-1000. From networking events to educational seminars, or formal receptions to company parties, Five Points Washington is an impressive location for any occasion.

The following pages detail general pricing information, beverage details, and approved caterers. Please let our team know how we can make your event special and seamless. Thank you for considering Five Points Washington!



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Rental Agreement & Details

ACCOMODATIONS

- Banquet Seating for up to 500 People
- Theater Seating for up to 1,020 People
- Complimentary & Ample Parking
- Fully Handicap Accessible
- Set-Up and Teardown Provided
- Tables and Chairs Included
- Catering Kitchen Area Available
- Wireless/Direct Internet Access
- Podium with Microphone
- Flips Charts & Stands

About Us

EVENTS HOSTED AT FIVE POINTS WASHINGTON INCLUDE BUT ARE NOT LIMITED TO:

- Product launches and presentations
- Weddings and social receptions
- Conferences and meetings
- Trade shows
- Film premiers and after parties
- Client/employee events
- Award banquets
- Alumni receptions
- Charity events & benefits
- Celebrations of life

CONTACT INFORMATION

CONTACT

Michael Schulte, Events Venue Manager

EMAIL

michaels@fivepointswashington.org

PHONE

(309) 444-8222 X 42

ADDRESS

360 N. Wilmor Rd., Washington, IL. 61571

VENUE OPTIONS:

1) Banquet Center

4 rooms, up to 6,912 square feet available and 12 foot ceilings. Seats up to 500 people. Versatile setting that allows you to customize any event.

3) The Miller Room

1 room and up to 1,519 square feet. Seats up to 50 people. The perfect space if you have a small event and are looking for an intimate setting.

2) Performing Arts Center

Seats up to 1,020 audience members. Comes fully equip with all of your sound and entertainment needs.

4) Outdoor Patio

Seats up to 200 people and is 1,380 square feet. Host an outdoor event in our beautiful, new courtyard.



Banquet Center



Performing Arts Center



The Miller Room

Rental Rates

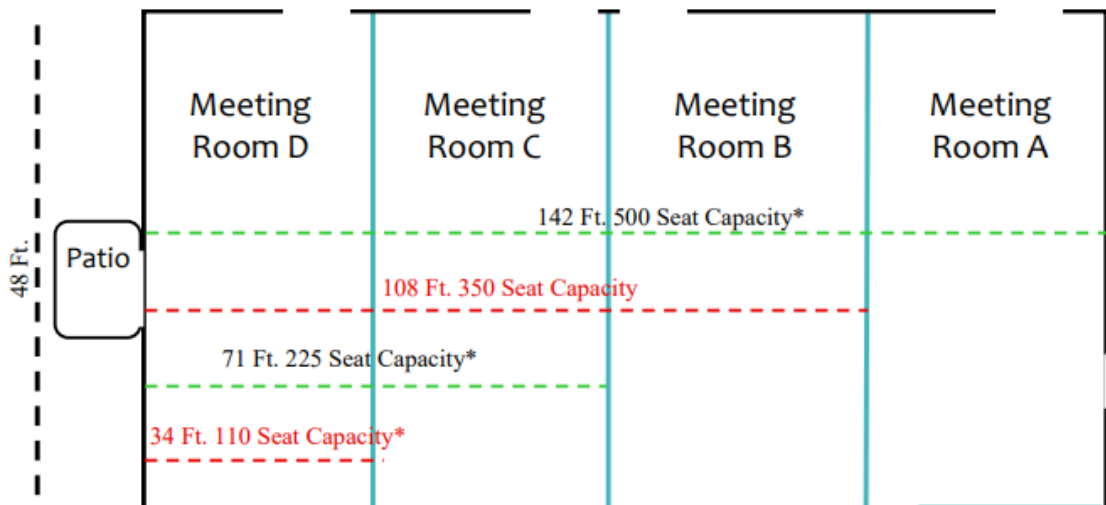
All of the listed rates are estimated and subject to change.



FIVE POINTS

WASHINGTON







Rental Area	Sq Ft	5 Hours or Less	6 Hr	8 Hr	12 Hr	16 Hr
4 Rooms A-D (Open)	6912 sq ft					
Weekend/Holiday	48 W x 142 L	\$1,000	\$1,200	\$1,400	\$1,600	\$1,800
Weekday Evenings		\$ 700	\$ 800	\$1,000	\$1,200	\$1,300
Weekday Mornings		\$ 500	\$ 700	\$ 800	N/A	N/A
3 Rooms A-C or B-D	5184 sq ft					
Weekend/Holiday	48 W x 108 L	\$ 700	\$ 900	\$1,200	\$1,400	\$1,600
Weekday Evenings		\$ 600	\$ 700	\$ 800	\$1,000	\$1,100
Weekday Mornings		\$ 400	\$ 600	\$ 700	N/A	N/A
2 Rooms A-B or C-D	3456 sq ft					
Weekend/Holiday	48 W x 71 L	\$ 600	\$ 700	\$ 900	\$1,000	\$1,100
Weekday Evenings		\$ 400	\$ 500	\$ 700	\$ 800	\$ 900
Weekday Mornings		\$ 300	\$ 400	\$ 600	N/A	N/A
1 Room A, B, C, D	1728 sq ft					
Weekend/Holiday	48 W x 34 L	\$ 400	\$ 500	\$ 600	\$ 700	\$ 900
Weekday Evenings		\$ 300	\$ 400	\$ 500	\$ 600	\$ 700
Weekday Mornings		\$ 200	\$ 300	\$ 400	N/A	N/A
** Theatre	1,020 Seats					
Weekend/Holiday	Maximum	N/A	\$1,400	\$1,600	\$1,800	\$2,200
Weekdays	Capacity		\$1,000	\$1,200	\$1,400	\$1,500



Movable Wall

Additional Décor & Rentals

All business meeting rentals will include linens, and skirting for food, beverage and reception tables.

- Table Linens \$5 each   
- Table Skirting \$10 each   
- Table Napkins \$.50 each Contact for color samples
- Elevated Staging \$125 32' wide x 8' deep
- Dance Floor \$125
- TV/VCR \$25
- Projector/Screen \$75 Renter must provide laptop for presentations
- Uplighting \$200 Can be customized to any color
- Rustic Tables \$200 4 tables available



Available Tables & Chairs

Tables and chairs are included with any event.

- Banquet 30" x 96" | Seats up to 10 people | 60 tables available
- Round 60" diameter | Seats up to 9 people | 50 tables available
- Cushioned banquet chairs | 500 available

Approved Caterers

Please note that this list shows our current pre-approved caterers that have accepted the terms of catering at Five Points Washington and have agreed to pay all designated facility usage fees. All caterers must contact Five Points Washington Special Events department in order to be pre-approved.

Barrack's Cater Inn

1224 Pioneer Parkway, Peoria IL | 309-692-3990 |
www.caterinn.com

Bernardi's Catering

2137 Washington Rd., Washington, IL | 309-745-5505 |
www.bernardisrestaurants.com

The Catering Company

16992 Dee Mack Rd., Mackinaw, IL | 309-678-9000 |
www.thecateringcompany.biz

Countryside Banquet

659 School St., Washington, IL | 309-745-5032 |
www.countrysidebanquet.net

Chef's Catering

800 Westgate Rd., Washington, IL | 309-444-3805 |
www.chefscatering.biz

Childer's Catering

3113 Dries Ln., Peoria, IL | 309-839-0037 |
www.childerscatering.com

Cracked Pepper Catering

3406 NE Adams St, Peoria, IL | 309-687-0039 |
www.crackedpepperpeoria.com

The Chanticleer

744 N Main St, Eureka, IL | 309-467-4934 |
www.chanticleerrestaurant.com

Hyvee Catering

7610 N Orange Prairie Rd, Peoria, IL | 309-589-1001 |
www.hy-vee.com/catering



Five Points Bar Services



All of the rates below are estimated and subject to change and are not guaranteed for any period of time.

- | | | |
|---|------------------|-------------------------|
| 1 Cash Bar | \$100 Set-Up Fee | Guests pay for drinks |
| <i>Celebrate by offering your guests a large variety of refreshments and beverages from our Five Points Bar. See page 7 for more information.</i> | | |
| 2 Hosted Bar | \$100 Set-Up Fee | Host pays per drink |
| <i>This is a great way to thank your guests for taking the time to attend your event. You will be charged per drink that is bought throughout the evening and pay the bar at the end of your event. See page 8 for more information.</i> | | |
| 3 Open Bar | \$100 Set-Up Fee | Host pays per guest/hr. |
| <i>Make your event memorable by choosing to host an "open" bar. Choose from 1 of our 3 packages to get the party started! You will be charged per guest and hour. See page 9 for more information.</i> | | |

All guests must show proof of identification with a valid picture driver's license prior to receiving alcoholic beverages. Five Points Washington reserves the right to refuse service to anyone who we feel is intoxicated or endangers the safety of our guests.

All alcoholic beverages MUST be purchased from Five Points Washington in order to stay in compliance with the Illinois State alcoholic beverage laws and insurance. Thank you.

① CASH BAR PRICING

\$100 SETUP FEE REQUIRED

HOUSE BRANDS

Vodka, Gin, Light Rum, Whiskey, Tequila, Amaretto, Peach Schnapps, \$6.00
Peppermint Schnapps, Sour Apple Schnapps, Butterscotch Schnapps

CALL BRANDS

Captain Morgan, J&B Scotch, Jose Cuervo, Smirnoff, Seagram's 7, \$7.00
Southern Comfort, Korbel Brandy, Malibu Rum, UV Blue Vodka,
UV Cake Vodka, UV Red Vodka, Canadian Club, Seagram's VO,
Jim Beam, Fireball, RumChata

PREMIUM BRANDS

Crown Royal, Bailey's, Kahlua, Tanqueray, Jagermeister, Jack Daniel's, \$7.50
Glenfiddich Scotch, Johnny Walker Black Label, Absolute Vodka,
Maker's Mark Bourbon, Grey Goose Vodka

TOP SHELF BRANDS

Glenlivet Scotch, Patron Tequila \$8.00

HOUSE WINE & CHAMPAGNE

Bottle (5 servings) \$25.00
Glass \$6.00

Wine: Cabernet Sauvignon, Pinot Noir, Merlot, Chardonnay, White
Zinfandel, Pinot Grigio, Riesling, Verde Champagne, Moscato

Champagne: Verde Spumante, Moscato D'asti

IMPORT/SPECIALTY BOTTLED BEER

Corona, Heineken, Amstel Light, Newcastle, Blue Moon, Fat Tire, \$5.50
Killian's Red, Goose Island 312

SOFT DRINKS, JUICE & BOTTLED WATER

Pepsi, Diet Pepsi, Sierra Mist, Diet Sierra Mist, Mountain Dew, \$2.00
Root Beer, Lemonade, Orange Juice, Cranberry Juice, Pineapple Juice,
Aquafina

② HOSTED BAR PRICING

HOST PAYS PER DRINK + \$100 SETUP FEE

DRINK PRICES

House Brand Liquor	\$5.50
Call Brand Liquor	\$6.50
Premium Brand Liquor	\$7.00+
Bottled Domestic Beer	\$4.25
Bottle Imported Beer	\$5.25
House Wine - Glass	\$5.50
House Wine - Bottle	\$24.00
House Champagne - Bottle	\$25.00
Iced Tea - Gallon	\$15.00
Coffee - Gallon	\$15.00
Soft Drinks	\$1.00

DRAFT BEER BARRELS

Pricing does not include sales tax and will be included in your final cost.

Quarter Barrel of Domestic Beer (Serves approx. 83 cups)	\$220
Half Barrel of Domestic Beer (Serves approx. 165 cups)	\$350
Half Barrel of Imported Beer (Serves approx. 165 cups) (Contact for rates)	



③ OPEN BAR PRICING

HOST PAYS PER GUEST/HOUR + APPLICABLE SALES TAX +
\$100 SETUP FEE

	Option 1	Option 2	Option 3
Draft Beer	•	•	•
House Wine	•	•	•
All Soft Drinks	•	•	•
House Brand Liquor		•	•
Premium Brand Liquor			•
1st Hour Cost	\$10.25/per person	\$12.50/per person	\$17.50/per person
Each Additional Hour Cost	\$6/per person	\$8.25/ per person	\$10.50/per person

Add \$3 per person for the addition of Bottled Beer.

DRAFT BEER BARRELS

Pricing does not include sales tax and will be included in your final cost.

Quarter Barrel of Domestic Beer (Serves approx. 83 cups) \$220

Half Barrel of Domestic Beer (Serves approx. 165 cups) \$350





Rental Agreement

- Any event that begins or ends between the hours of 5:00 PM on Friday and 7:00 AM on Monday will be assessed at the weekend/holiday rates.
- Holiday rates shall be applied to the following holidays: New Year's Eve & Day; Martin Luther King Day; Good Friday; Easter; Memorial Day; Independence Day; Labor Day; Thanksgiving; Christmas Eve & Day.
- In the event that a holiday falls on the weekend, 10% will be added to the weekend rate.
- Rental fees include: Heating/cooling, room set-up and tear down, basic light, standard sound system with microphone, one event attendant (8 hours max per day), tables & chairs.
- The Banquet Center may be decorated the day of the event. Nothing is to be hung on the walls using tape or any type of adhesive or tacking device. Any items to be hung from the ceiling must be approved prior to the event date. All decorations must be removed immediately following the event.
- Date(s) requested are not considered firm until Five Points Washington management approves the event and the contract is returned accompanied by the deposit.
- Rental rates are subject to change at the discretion of Five Points Washington management. **All of the above requires a deposit of 50% at the time the reservation is made.** The user shall receive: 75% of the deposit back if the event is cancelled one hundred twenty (120) days prior to the event, 50% after one hundred twenty (120) days and before ninety (90) days prior, 25% after ninety (90) days and before (60) days, 15% after sixty (60) days and before thirty (30) days prior to the event. The full amount will be retained by Five Points Washington as liquidated damages should the contract be cancelled less than thirty (30) days prior to the event.
- **All rental and usage fees must be paid in full 14 days prior to the event.** All unpaid fees will be assessed a 10% per month late fee beginning the first business day after the event. Any bar tabs must be paid at the conclusion of each event. We gladly accept cash, personal check or most major credit cards (additional 4% fee for all credit/debit card transactions).

***THANK YOU FOR CONSIDERING FIVE POINTS WASHINGTON
FOR YOUR SPECIAL EVENT!***

Testimonials

"rave reviews for your staff and the location"

Rave reviews for your staff and the location. Thanks again for making this happen! I look forward to working with you going forward.

"our success is due to your organizational skills"

Just wanted to say thank you for all your help during last week's conference for Precision Planning. You and your staff were so much help and so kind. Part of our success is due to all of you there and your organizational skills. We were blessed by all of you.

"we appreciate all of your assistance"

The Caterpillar Taleo UAT - Americas Team would like to thank you for your helpful service this week. We appreciate all of your assistance.

COMPANIES WHO HAVE HELD EVENTS AT FIVE POINTS WASHINGTON:

- 360 Yield
- Aldi Foods
- Alzheimer's Association
- Bleeding & Clotting Disorder Institute
- Caterpillar Inc.
- Dax Foundation
- Lindy's Downtown Market
- Mediacom
- Methodist College of Nursing
- OSF Healthcare
- Pekin Riding Club
- Peoria Area Convention & Visitors Bureau
- Precision Planting
- St. Jude Children's Home
- Uftring Auto Group
- Wal-Mart
- Washington Chamber of Commerce
- Weight Watchers





FIVE POINTS

WASHINGTON

How Did You Hear About Us?

*Please take a moment to let us know how you heard about Five Points Washington.
We appreciate your feedback!*

Please mark all that apply:

- Attended a Five Points Event
- Five Points Social Media (Facebook, Instagram, Twitter)
- Five Points Website
- Five Points Employee Referral
- Five Points Newsletter
- Five Points Email
- Search Engine Research

- Radio
- Television
- Newspaper
- Other: _____

Please leave us any comments or suggestions:
